

CUSTOMER IDENTIFICATION REQUIREMENTS - ORGANISATIONS

In order to comply with **Money Laundering Regulations**, we are required to obtain and record identification for the following:

- All directors of the limited company/charity
- All intended account signatories
- All individuals who own or control more than 25% of a limited company's shares
- All partners of a Partnership including all members of a Limited Liability Partnership

The documentation required to evidence the identity of these individuals is the same as that listed on the accompanying schedule for individual private investors.

- In addition, we require sight of the Certificate of Incorporation/Charities Registration Document showing the registration number(s) and a copy of the minutes of the meeting held where the decision to open an account was made. This document should state the intention to open an account with Market Harborough Building Society, and also confirm the names of the signatories appointed to operate the account.
- For Partnerships and Limited Liability Partnerships a copy of the partnership agreement is required
- For Pension Schemes evidence of HMRC approval and the Pension Trust Document are also required.

If you are unable to supply the items requested please contact us for further advice – we will be happy to assist you.